

TAMWORTH REGIONAL COUNCIL

EXTRAORDINARY COUNCIL MINUTES

of the Extraordinary Meeting of Tamworth Regional Council held in the Council
Chambers, Lands Building, 25-27 Fitzroy Street, Tamworth

27 NOVEMBER 2025

**KAREN LITCHFIELD
ACTING GENERAL MANAGER**

EXTRAORDINARY COUNCIL MINUTES

Extraordinary Meeting of Tamworth Regional Council held in the Council Chambers,
Lands Building, 25-27 Fitzroy Street, Tamworth
THURSDAY 27 NOVEMBER 2025 at 6.30PM

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PRESENT: Cr Russell Webb (Mayor), Cr Jeff Budd, Cr Matt Sharpham (via Audio-Visual link), Cr Mark Rodda, Cr Stephen Mears, Cr Brendon North, Cr Charles Impey and Cr Ryan Brooke.

IN ATTENDANCE: The Acting General Manager, Acting Director Liveable Communities, Director Creative Communities and Experiences, Director Water and Waste and Chief Financial Officer.

1 APOLOGIES AND LEAVE OF ABSENCE

An apology was announced as having been received from Cr Marc Sutherland who is unable to attend the Meeting due to being out of region on Council Business.

MOTION

Moved Cr Brooke/Cr Budd

That the apology be accepted and Cr Marc Sutherland be granted leave of absence from the Meeting.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Russell Webb

Nil

291/25 RESOLVED

2 COMMUNITY CONSULTATION

Nil

3 DISCLOSURE OF INTEREST

Nil

OPEN COUNCIL REPORTS

4 GOVERNANCE, STRATEGY AND FINANCE

4.1 NSW COUNTRY RUGBY FUNDING REQUEST

DIRECTORATE: REGIONAL SERVICES
AUTHOR: Samuel Eriksson, Sports and Recreation Strategy Officer

MOTION

Moved Cr Budd/Cr Impey

That in relation to the report "NSW Country Rugby Funding Request", Council approves the request committing \$35,000 per year for a three-year agreement,

beginning in 2026, to host the Senior Country Championships in Tamworth.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

292/25 RESOLVED

4.2 TAMWORTH REGIONAL COUNCIL 2024/2025 ANNUAL REPORT

DIRECTORATE:

OFFICE OF THE GENERAL MANAGER

AUTHOR:

Katie Alchin, Manager Strategy & Performance

MOTION

Moved Cr Brooke/Cr North

That in relation to the report “Tamworth Regional Council 2024/2025 Annual Report”, Council receive and note the 2024/2025 Annual Report.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

293/25 RESOLVED

4.3 2025/2026 QUARTERLY BUDGET REVIEW STATEMENTS TO 30 SEPTEMBER 2025

DIRECTORATE:

OFFICE OF THE GENERAL MANAGER

AUTHOR:

**Sherrill Young, Manager - Financial Services
Michael Gould, Management Accountant**

Reference:

Item 9.5 to Ordinary Council 30 June 2025 - Minute No 147/25

MOTION

Moved Cr Budd/Cr North

That in relation to the report “2025/2026 Quarterly Budget Review Statement to September 2025”, Council:

- receive and note the report and related ANNEXURES including the change to the Statement format as required by the Office of Local Government.
- Note that the recommended changes for the first quarter of this financial year

have reduced the Internal Reserve projection from \$8,752,000 as outlined in the original budget down to \$6,802,000 (rounded). This movement is shown in the Cash and Investments Budget Review Statement Annexure 1 page 15 – under the Internal Allocations heading.

- Note that whilst it is unlikely Internal Reserves will decline to the projected level forecast as at 30 June 2026, Council needs to be aware that low internal reserves increase the risk of Council inadvertently using cash classified as externally restricted. Use of externally restricted funds for any purpose other than the reason for which they were received would result in a breach of the Local Government Act.
- Note that both internal and unrestricted cash act as a buffer to prevent the use of externally restricted. This report advises that Council's current cash levels be increased to \$8.5M which will act as an additional buffer.
- Note that depleting cash reserves if not addressed will hinder Council's ability to borrow for future capital works as well as day to day operations. Council needs to prioritise major projects ready for budget preparations in the new calendar year so that multiple financial scenarios can be investigated to determine financial feasibility for inclusion in the next suite of Integrated Planning and Reporting documents.
- Undertake a review of General Fund land and building assets to identify opportunities to activate and maximise utilisation of these assets with a view to taking advantage of commercial opportunities that will improve Council's discretionary investment holdings.
- Resolve that any improvements to Council's Internal Reserves resulting from divestment, redevelopment and/or leasing of General Fund assets are to be utilised in the first instance to reduce General Fund internal loans currently in place with the Pilot Training Facility and the Tamworth Global Gateway Park or alternatively used to reduce future borrowings.
- Endorse the use of Current Cash surplus of \$2,721,758 from the 2024/2025 financial year in order to reduce General Fund internal loans as follows:

Recommended Allocation

Funds to Pilot Training Facility Reserve	\$1,636,807
Westdale Land Reserve	\$1,084,951
Total Allocation	\$2,721,758

- approve the revotes carried forward to 2025/2026 as per ATTACHED refer ANNEXURE 2.

receive and note the incomplete works from 2024/2025 carried forward to 2025/2026 as per ATTACHED refer ANNEXURE 3.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Russell Webb

294/25 RESOLVED

Closure: There being no further business the Ordinary Meeting of Council concluded at 6.48pm.

Cr Russell Webb, Chairperson

Tuesday, 9 December 2025

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Minutes